

Installation and Maintenance of the *Change Maze*

Installation.

- This *Change Maze* is designed to be installed on a **level floor** and **secured to a vertical wall**.
- The location of the *Change Maze* will be important to the effectiveness of the device. Careful consideration of the location of the device is recommended.
- The *Change Maze* is shipped in three pieces. There is a base unit, a large unit (with glass) and a top unit. It is helpful to have two people when assembling this device.
- Place the base near the location where the *Change Maze* will be installed. The large unit sits on the base and is held in place by three self-tapping screws. Take care to align the back corners of both units with each other. This will insure that coins will pass from the large unit into the base unit. Using the self-tapping screws, attach the large unit to the base. The top unit fits onto the large unit and is secured by two pieces of pre-drilled wood. Place one piece of pre-drilled wood on each side of the interior of the device. There is a small notch on each piece of pre-drilled wood. This notch faces forward and is at the top of the board. Self-tapping screws are provided.
- Lift or slide the *Change Maze* into place. It should be snug against a wall behind the device.
- The *Change Maze* must be secured to a wall (behind the device) in two places. Sturdy anchors should be installed at the base of the device and at the top of the device. Install an anchor behind the coin box (inside the base unit). **It is very important that the device is secured to the wall at the top of the device.** Try to install an anchor into a stud in the wall behind the *Change Maze*. It may be advisable to drill additional anchoring holes to coordinate anchors with wall studs.

Maintenance.

- Very little maintenance is required. Routine cleaning is recommended as needed.
- There will be occasional jams. A gentle tap on the glass will free many jams. A "de-jamming wire" is provided. This wire can be discreetly stored inside a small hole located on the right side of the device. Jams can be removed by gently inserting this "de-jamming" wire into the appropriate locations.
- If someone puts an inappropriate object in the *Change Maze* (such as a graham cracker or chewing gum), the glass can be removed, cleaned and replaced. This is not difficult. Eight screws hold the glass in place. It will be necessary to move the *Change Maze* away from the supporting wall to gain access to hardware.
- The glass on the front of the device must be snug against the wooden tracks behind it. Frequent jams may be the result of the glass not being tight against the wood. Gently tighten the screws.